

**L&S College Curriculum Committee (CCC)**  
**Thursday, February 4, 2016 at 2:00 PM, LT 4012**  
**MINUTES**

CCC website: <http://www.uww.edu/cls/curriculum-committee>

Access CourseLeaf (CL): <https://uww-next.courseleaf.com/courseleaf/approve/?role=admin>

Voting Members present: Paul Adogamhe, Louis Betty, David Cartwright, Ellen Davis, Ted Gimbel, Nick Guo, Angela Harlan, Sarah Hessenauer, Paul House, Greg Jeffers, Josh Mabie, Zach Oster, Adam Paddock, Ellie Schemenauer, Ozgur Yavuzcetin, Jeff Zimmerman. Absent: Maija Birenbaum, David Havas. Non-voting Members present: Elizabeth Hachten, Chair; Joan Fox-Drake, Secretary; Susan Johnson; Annie Weberpal; student Evan Czysz, Dean's Advisory Council

Meeting called to order at 2:04 pm

- A. Approval of December 3, 2015 Minutes (handout at meeting). Schemenauer/Betty moved. Motion passed unanimously. New CCC members abstained.
  
- B. Announcements
  - a. Introductions were held to welcome the new CCC members: Jeff Zimmerman replacing Margo Kleinfeld for G&G; Nick Guo replacing Kathy Yuhan in Econ; Maija Birenbaum replacing Josh Mabie for L&L; Annie Weberpal, Advising Coordinator for Debra Heiber.
  - b. Chair Hachten announced L&S outcomes from the last UCC meeting, Jan 15, 2016:
    - i. Sociology 295: Basic Social Statistics – shredded
    - ii. Three Foreign Language proposals not approved and were rolled back to proposers (need pre and post syllabi); FRENCH 340 Contemporary French Civilization was approved.
    - iii. Math 147 withdrawn for revisions
  
- C. Review of CourseLeaf procedures
  - a. Liz reviewed the attaching the before and after syllabus. In the “Attach course syllabus” area, review the Syllabus Guide
  - b. Pay attention to the question “Does revision change 50% or more of course content?”
  - c. Contact Becky Pfeifer at x1055 if you want a proposal shredded.
  - d. Consultations: Write an email to Chair. Send it 5 days before proposal deadline. This is especially important with Program Changes. When in doubt have record. Strive to have consult before the CCC meeting.
  - e. In Programs, note that other departments are not reflected in “Catalog Pages Using this Program”.
  - f. Contact Becky Pfeifer to change a workflow for an individual proposal

D. **History**

1. Program Revision – History (BA/BS)
2. Program Revision – History Minor
3. Program Revision – History Minor- Education
4. Program Revision – History-History Honors Emphasis (BA/BS) LSBAHISTEM AHISTPUBHN
5. Program Revision – History – Public History Honors Emphasis (BA/BS) LSBAHISTEM AHISTPUBHN
6. Program Revision – History with Public History Emphasis (BA/BS) LSBAHISTEM AHISTPUBL
7. Program Revision -- History (BSE) EDBSEHIST

**Paddock/Cartwright moved items D) 1 through D) 7. Revisions to be made. Motion passed unanimously.**

8. New Program – History Honors BSE

**Paddock/Schemenauer moved item D) 8. Revisions to be made. Paddock/Schemenauer moved to table item D) 8. Motion tabled.**

E. **Languages & Literatures**

1. Miscellaneous Request –Activate “493” Course Number for Film Studies

Cartwright/Nick Guo moved. Donald Jellerson to make revisions and contact Registrar’s office about the necessity of using a Misc. Request in CL to activate internship 493.

**Cartwright and Guo moved to table the Miscellaneous Request. Motion tabled.**

F. Old Business - none

G. Adjournment at 3:10 pm

Respectfully,

Joan Fox-Drake  
CCC Secretary